

## Your Rights and Responsibilities at Work



The provincial and federal governments have many rules that must be followed in the Alberta workplace before you start working, while you are on the job, and when you leave your employer.

This two-hour online course provides everything you need to know about your employment responsibilities and entitlements on the job, including regulations for employment standards, legislation on human rights, workplace health and safety, and privacy.

Upon completion of this course you will be able to answer questions about:

- health and safety on the job,
- human rights,
- pay, pay deductions, and worker's compensation,
- leave, vacations, and holidays,
- pay records and earnings statement, and
- rest and break periods while working.

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